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PROGRAMME BUDGET FOR THE BIENNIUM 1994-1995

Standards of accommodation for air travel

Report of the Secretary-General

I. INTRODUCTION

1. The present report is submitted in accordance with General Assembly decisions 44/442 of 21 December 1989 and 46/450 of 20 December 1991, requesting the Secretary-General to continue to submit to it annual reports on standards of accommodation for air travel. It covers the period from 1 July 1994 to 30 June 1995. As also requested by the Assembly in its decision 40/455 of 18 December 1985 and section XIII of its resolution 45/248 A of 21 December 1990, respectively, information is included on expenditures by the United Nations for first-class air travel and on the meetings attended by eminent persons for whom exceptions have been made for first-class air travel. The report also contains observations on relevant issues raised in the latest report of the Advisory Committee on Administrative and Budgetary Questions on the subject (A/49/952). A separate report, addressing other issues of air travel in more detail, will be submitted to the Assembly during the fiftieth session.

2. During the period under review, standards of accommodation for air travel were governed by General Assembly resolution 42/214 of 21 December 1987, in which the Assembly decided that all individuals, with the exception of the Secretary-General and the heads of delegations of the least developed countries to the regular and special sessions of the General Assembly, whose travel was financed by United Nations organizations and programmes and who had been previously entitled to first-class accommodations, would be required to travel at the class immediately below first class. In the same resolution, the Assembly authorized the Secretary-General to exercise his discretion in making exceptions to allow first-class travel on a case-by-case basis.



II. DELEGATION TRAVEL

3. As indicated in paragraph 2, General Assembly resolution 42/214 limits the payment of first-class accommodation by air to one representative of each Member State designated as a least developed country attending regular, special or emergency special sessions of the Assembly. For the forty-ninth session, for the period from 1 July 1994 to 30 June 1995, claims submitted to date involved 29 such journeys at a cost of \$129,476.

III. EXCEPTIONS AUTHORIZED BY THE SECRETARY-GENERAL

4. As stated above, in General Assembly resolution 42/214, the Secretary-General was authorized to exercise his discretion in making exceptions to allow first-class air travel on a case-by-case basis. In addition, business-class travel by air may be authorized by the Secretary-General in certain circumstances, in accordance with administrative instruction ST/AI/249/Rev.3 of 29 March 1989.

5. Generally, in reviewing cases that may warrant an exception, the Secretary-General takes into consideration the following circumstances:

(a) A medical condition may exist necessitating a level of comfort not available in the normal standard of accommodation to which the traveller is entitled. Such cases are referred to the Director of the Medical and Employee Assistance Division of the Secretariat for recommendation. Exceptions may also be granted when a traveller is of an advanced age and the normal standard of travel would have a detrimental effect on the traveller's health;

(b) The normal standard of accommodation is not available and, owing to the exigencies of the service, the traveller is required to travel on a particular date. Cases also arise where accommodation at the normal entitlement is not available and the cost of daily subsistence allowance, while waiting for the next available seat, would be greater than the higher standard of travel;

(c) The traveller is considered an eminent person, such as a former head of State, or a prominent figure in political, humanitarian or cultural areas;

(d) Where the traveller is a prominent person who is donating his or her services free of charge to the Organization, and, in some cases, at a loss of personal income, such individuals may be accorded the standard of accommodation which they normally use when travelling;

(e) The traveller, after completing a full day of work, is required to travel through the night in order to resume work, attend meetings or present a paper at another location on the following morning or immediately upon arrival. Where such cases involve arduous journeys, it has been deemed reasonable that the standard of accommodation accorded to the traveller provides the best rest possible while travelling, or provides conditions most conducive to work while flying, or both.

6. In respect of exceptions to air travel authorized during the period from 1 July 1994 to 30 June 1995 owing to the circumstances referred to in paragraph 5 above, the present report provides, in annexes I to IV, detailed information as to the additional cost of, and reasons for, such exceptions.

7. For travel during the period from 1 July 1994 to 30 June 1995, the Secretary-General exercised his discretion by authorizing, as an exception, 42 cases of first-class air travel. It should be noted that in four of these cases, first class was authorized because business-class service was not offered on the routes travelled. In addition, during the same period, the Secretary-General authorized business-class travel by air as an exception to the standards of accommodation in 88 cases.

8. It should be noted that, during the period under review, the Secretary-General or his designated representative was accompanied on all trips by a personal aide/security officer who travelled by air in first class.

9. For the period from 1 July 1994 to 30 June 1995, the total additional cost incurred by the Organization was \$122,584. This compares with a total additional cost of \$97,060 for the previous reporting period.

10. For purposes of comparison, tables 1 and 2 provide a summary, by category, of all exceptions granted during the present and previous reporting periods. It will be noted that there has been an increase of 34 per cent in the total number of exceptions authorized, as well as in the additional cost involved of 26 per cent. While the number of exceptions owing to medical conditions decreased by half, exceptions resulting from the unavailability of the regular standard of accommodation exceeded the number for the previous reporting period by 12 cases and exceptions for eminent persons increased by 30 cases. The increase in exceptions granted to eminent persons was occasioned by the greater number of meetings during the reporting period that required participants of this category: there were 22 such meetings in 1994/95, compared with 13 during 1993/94.

11. Annual fluctuations in the number of exceptions should not, however, be interpreted as having a direct correlation with the stringency of administrative oversight. For example, exceptions owing to the unavailability of regular standards are dictated by the exigencies of specific situations and, therefore, their number cannot be kept constant or forced to decrease without hampering the efficiency of travellers' missions. Moreover, in many cases, to compel a traveller to wait until the established standard of travel becomes available would result in extra costs for the Organization; an upgrade therefore remains the only cost-effective option. It is worthwhile noting that in 11 such cases during the reporting period, the upgrading of the standard of accommodation resulted in net savings of \$2,043 for the Organization, because the total additional payment of \$1,452 for upgrades was less than the total amount of \$3,495 for daily subsistence allowance which would have been spent while awaiting the availability of the regular class of travel.

Table 1. Summary of exceptions, 1 July 1994-30 June 1995

(Cost in United States dollars)

Reasons for exceptions	First class		Business class		Total	
	No. of trips	Additional cost	No. of trips	Additional cost	No. of trips	Additional Cost
Medical condition or advanced age	3	3 968	4	5 071	7	9 039
Regular standard of accommodation not available	12	11 022	15	5 141	27	16 163
Eminent persons	15	21 042	65	36 335	80	57 377
Donating services free of charge to the Organization	2	11 220	4	3 088	6	14 308
Arduous journeys	0	0	0	0	0	0
Personal aides/ security officer	<u>10</u>	<u>25 697</u>	<u>0</u>	<u>0</u>	<u>10</u>	<u>25 697</u>
Total	<u>42</u>	<u>72 949</u>	<u>88</u>	<u>49 635</u>	<u>130</u>	<u>122 584</u>

Table 2. Summary of exceptions, 1 July 1993-30 June 1994

(Cost in United States dollars)

Reasons for exceptions	First class		Business class		Total	
	No. of trips	Additional cost	No. of trips	Additional cost	No. of trips	Additional Cost
Medical condition or advanced age	7	8 330	7	7 834	14	16 164
Regular standard of accommodation not available	7	1 709	8	913	15	2 622
Eminent persons	13	22 529	37	20 581	50	43 110
Donating services free of charge to the Organization	3	11 280	3	1 895	6	13 175
Arduous journeys	0	0	0	0	0	0
Personal aides/security officer	<u>10</u>	<u>20 434</u>	<u>1</u>	<u>1 555</u>	<u>11</u>	<u>21 989</u>
Total	<u>40</u>	<u>64 282</u>	<u>56</u>	<u>32 778</u>	<u>96</u>	<u>97 060</u>

IV. RELEVANT RECOMMENDATIONS OF THE ADVISORY COMMITTEE ON ADMINISTRATIVE AND BUDGETARY QUESTIONS

A. Ex post facto approvals

12. In paragraph 16 of its report (A/49/952), the Advisory Committee recommended that the practice of ex post facto approvals be terminated, as it found no convincing justification for granting such approvals. In this connection, it should be emphasized that all such cases related to situations when travel had to be arranged on a very short notice, when circumstances did not allow sufficient time for following established procedures in arranging exceptions, as decisions had to be taken on the spot. Prohibiting such upgrades in principle would have aborted some important travel missions for which the time factor was crucial. In most other cases, such upgrades resulted in net savings for the Organization, as the cost of the upgrades was less than the amount of subsistence allowances that would potentially have been spent in awaiting the availability of the regular standard of travel.

13. During the past four years, there were, on average, six or seven such cases annually. Each ex post facto case was carefully reviewed and approval was granted only when reasons for the upgrade were justified. Since terminating the practice of ex post facto approvals would undermine the flexibility required for

arranging urgent travel under unforeseen circumstances, it is deemed important to maintain the existing arrangements for exercising the Secretary-General's discretion in making exceptions to the established standards of air travel.

B. Eminent persons

14. In regard to this category, the Advisory Committee, in paragraph 17 of its report (A/49/952), noted the need for clear criteria to determine the level of "eminence" of travellers and emphasized that such criteria should be applied to individuals rather than groups. The Committee expressed its trust that exceptions would be granted carefully and selectively.

15. As the Advisory Committee rightly noted, the status of "eminence" does not yield easily to standardization. Regarding exceptions for first-class travel, the largest category of eminent persons was the one of current and former heads of States, Governments and parliaments, national political figures and members of Governments; this category accounted for 53 per cent of the 82 exceptions granted during 1991-1995. It was followed by leaders of national and international humanitarian organizations, for whom 24 per cent of the exceptions was given. The remaining 23 per cent included ranking government officials, prominent academics, business leaders and cultural figures. National political figures included leaders and senior officials of political parties, members of parliaments, trade union leaders, mayors of major cities, etc. Among ranking government officials were deputy ministers and directors of departments in a ministry, advisers to cabinet officials, ambassadors, etc.

16. Of the 149 exceptions granted for business-class travel during 1991-1995, 36 per cent comprised current and former heads of State, Government or parliament, national political figures and members of Governments. Another 50 per cent was for ranking government officials, prominent academics, business leaders and cultural figures. The remaining 14 per cent included leaders of national and international humanitarian organizations.

17. While restraint remains the guiding principle in considering requests for exceptions, the Secretary-General's approach to granting them cannot be reduced to a mechanical one and has to involve a certain degree of flexibility. Unless the General Assembly adopts a specific and precise definition of "eminence", the Secretary-General will have no option but to exercise his discretion within the limits of financial stringency and budgetary discipline.

C. Exceptions owing to unavailability of regular standard of travel accommodation

18. In paragraph 20 of its report (A/49/952), the Advisory Committee expressed its belief that there was room for improvement in the planning of travel, which could lead to a reduction in exceptions owing to unavailability of the regular standard of travel accommodation; it therefore recommended that the number of such exceptions be further substantially reduced, especially on well-established international itineraries.

19. Although the United Nations Secretariat has an efficient system for arranging scheduled travel in accordance with established procedures, unforeseen situations do arise, mostly because of the need to travel on short notice or sudden changes in approved travel plans. Every effort is made in such cases to wait-list United Nations travellers for sold-out flights in the appropriate class of service, while booking alternate itineraries at the same time. The travel volume at Headquarters allows most major international carriers to grant United Nations travellers priority in wait-list clearances. However, on routes and carriers less frequently booked by the United Nations, such privileges may not be accorded.

20. It is important to note that the need to make exceptions owing to the unavailability of the regular standard of travel occurs very rarely; on average, during the past two years, only about four such exceptions were made throughout the United Nations for every 10,000 trips. Furthermore, as explained in paragraph 11 above, in many of these situations, upgrading the standard of travel resulted in net savings to the Organization. Although it may be expected that justified requests for such exceptions will occur in the future, the Secretary-General will continue to maintain a stringent and scrupulous approach in exercising his authority for making them.

D. Exceptions on grounds of medical conditions

21. In paragraph 19 of its report (A/49/952), the Advisory Committee recommended that efforts be made to reduce further the number of such exceptions; the Committee was of the view that only in very exceptional cases should persons with aggravated medical conditions be required to work and/or travel. The basis for upgrading to business or first class was not clear to the Committee. The Committee further noted that advanced age per se could not be considered a sufficient reason for authorizing exceptions and that there was no threshold for granting exceptions on the basis of age.

22. The Secretary-General fully agrees with the Advisory Committee that medical cases should remain exceptional; indeed, during the past two years exceptions on medical grounds were made only in 10 individual cases (5 each for first class and business class), of which 2 were members of subsidiary organs of the United Nations and 8 were staff members. In every such case, the decision to grant an exception was based on the recommendation of the Director of the Medical and Employee Assistance Division (formulated after a review of medical history and medical examination) that an additional level of comfort was required owing to the medical condition of a traveller.

23. It should be emphasized that the medical conditions involved did not in any way inhibit the efficient discharge by staff members of their responsibilities. However, the medical conclusion was that ordering a staff member to travel in congested and constrained conditions would cause pain or distress on arrival and hamper his/her efficiency in accomplishing the purpose of a trip. Since the staff members concerned are required to travel no more than once or twice a year, exceptional upgrades were fully justified in the Secretary-General's opinion.

24. There were two exceptions granted during the past two years on the basis of advanced age, both to members of subsidiary organs of the United Nations. Since both individuals were over 80 years of age and had aggravating medical conditions, the Secretary-General accepted the recommendation of the Director of the Medical and Employee Assistance Division to make exceptions.

25. In this connection, the Secretary-General wishes to recall paragraph 2 (c) of resolution 48/95 of 20 December 1993, in which the General Assembly called upon the Secretary-General to promote equal opportunities and full participation of persons with disabilities within the United Nations system itself. In paragraph 3, the Assembly requested the Secretary-General to report on the progress of efforts to ensure the equalization of opportunities and full inclusion of persons with disabilities in the United Nations system. Since medical conditions requiring exceptions to the standards of air travel are, in fact, limited disabilities of a temporary or chronic nature, the Secretary-General considers such exceptions to be fully in line with the principles established by the Assembly regarding positive and full inclusion of persons with disabilities in all aspects of society and the leadership role of the United Nations therein.

ANNEX IExceptions authorized owing to medical condition or advanced age,
1 July 1994-30 June 1995

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
A. <u>First class</u>		
Staff member, United Nations Development Programme (UNDP)	New York/Brussels/ Bamako/Paris/New York	1 168
Vice-President, United Nations Administrative Tribunal (UNAT)	New Delhi/Geneva/New Delhi	2 000
Vice-President, UNAT	New Delhi/Geneva/New Delhi	<u>800</u>
Total, A		<u>3 968</u>
B. <u>Business class</u>		
Staff member, Department of Policy Coordination and Sustainable Development	New York/Turin/New York	1 444
Staff member, Department of Policy Coordination and Sustainable Development	New York/Geneva/New York	346
Staff member, Department of Political Affairs	New York/Johannesburg/ New York	2 715
Staff member, Department of Administration and Management	New York/Tehran/New York	<u>566</u>
Total, B		<u>5 071</u>
Grand total, A and B		<u>9 039</u>

ANNEX II

Exceptions authorized when the regular standard of accommodation was not available, 1 July 1994-30 June 1995

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
A. First class		
Special Representative of the Secretary-General, United Nations Mission in Haiti (UNMIH)	Port-au-Prince/New York/ Port-au-Prince	348
Officer-in-Charge, United Nations International Research and Training Institute for the Advancement of Women (INSTRAW)	.../New York/Santo Domingo a/	189
Chef de Cabinet, Office of the United Nations High Commissioner for Refugees (UNHCR)	Geneva/Nairobi/Geneva	1 858
Under-Secretary-General for Humanitarian Affairs	New York/Port-au-Prince/ New York	174
Staff member, United Nations Centre for Human Settlements (UNCHS)	.../Lusaka/Nairobi	147
President of the Security Council	New York/Port-au-Prince/ New York	174
United Nations High Commissioner for Refugees	Geneva/Nairobi/Geneva	1 858
United Nations High Commissioner for Refugees	New York/Zurich/Geneva/ London/New York	3 299
Staff member, International Conference on the Former Yugoslavia	Geneva/New York/...	1 408
Administrator, UNDP	New York/Casablanca/...	1 315
Regional Adviser, Economic Commission for Africa (ECA)	.../Dakar/Lagos/...	195

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<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
Executive Secretary, ECA	.../Lilongwe/Harare/ Addis Ababa	<u>57</u>
Total, A		<u>11 022</u>
B. <u>Business class</u>		
Military Adviser, Department of Peace-keeping Operations	.../Geneva/New York	1 276
Staff member, UNCHS	.../Johannesburg/Cape Town	49
Deputy Resident Representative, UNDP	Quito/Santo Domingo/...	76
Staff member, UNDP	New York/Geneva/...	1 241
Staff member, Department of Policy Coordination and Sustainable Development	.../Dakar/Rome/...	214
Staff member, ECA	.../Nairobi/Addis Ababa/...	27
Resident Representative, UNDP	New York/Stuttgart/...	142
Staff member, UNCHS	.../Nampala/Maputo	56
Staff member, UNCHS	.../Johannesburg/Cape Town	49
Staff member, UNCHS	.../Nampala/Maputo	56
Staff member, ECA	.../Nairobi/Addis Ababa	28
Regional Adviser, ECA	Addis Ababa/Accra/Addis Ababa	186
Staff member, United Nations Special Commission (UNSCOM)	New York/Paris/New York	1 586
Deputy Secretary, Ministry of Industry, Pakistan	.../Beijing/Islamabad	91
Staff member, UNCHS	.../Dubai/Nairobi	<u>64</u>
Total, B		<u>5 141</u>
Grand total, A and B		<u>16 163</u>

Notes

a/ The points of ellipses in a given itinerary indicate that some legs of the itinerary were by the regular standard of accommodation and no exception was involved.

ANNEX III

Exceptions authorized for eminent persons
1 July 1994-30 June 1995

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
A. <u>First class</u>		
1. Advisory Group for the Fiftieth Anniversary of the United Nations		
Archbishop of Cape Town	.../Cape Town/ Marrakesh/... <u>a/</u>	3 009
Total, 1		<u>3 009</u>
2. Sasakawa Prize Selection Committee		
Chairman of the Committee	Bogota/San Francisco/Bogota	733
Recipient of the Prize	Madras/San Francisco/Madras	<u>2 445</u>
Total, 2		<u>3 178</u>
3. Advisory group of "Eminent Friends" of the United Nations High Commissioner for Refugees		
Adviser to the Crown Prince of Jordan	Amman/Geneva/Amman	579
Former Prime Minister of Thailand	Bangkok/Geneva/Bangkok	1 434
Speaker of the South African Parliament	Cape Town/Geneva/Cape Town	1 080
Former President of the Carnegie Corporation	New York/Geneva/New York	4 367
Chairman, Bangladesh Legal Aid	Dhaka/Geneva/Dhaka	908

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<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
Former Vice-Minister of Interior, Argentina, Director of the Institute for International Studies, University of Notre Dame, United States of America	Indianapolis/Geneva/ Indianapolis	<u>2 362</u>
Total, 3		<u>10 730</u>
4. Private brainstorming session with the Secretary-General		
International Committee of the Red Cross (ICRC)	Geneva/New York/Geneva	800
Ministry of Defence, France	Paris/New York/Paris	<u>875</u>
Total, 4		<u>1 675</u>
5. Latin American and Caribbean Preparatory Commission to the World Social Summit		
Governor General of Barbados	Bridgetown/Miami/.../ Miami/Bridgetown	920
Total, 5		<u>920</u>
6. Forty-seventh Department of Public Information/ Non-governmental organization Conference		
Governor General of Barbados	Bridgetown/New York/ Bridgetown	240
Total, 6		<u>240</u>

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
7. Thirty-ninth session of the Commission on the Status of Women		
Governor General of Barbados	Bridgetown/New York/ Bridgetown	552
Total, 7		<u>552</u>
8. Inter-sessional Body for Latin America and the Caribbean, United Nations Environment Programme (UNEP)		
Minister of Education, Antigua and Barbuda	Antigua/Mexico City/Antigua	738
Total, 8		<u>738</u>
Total, A		<u>21 042</u>
B. <u>Business class</u>		
1. Advisory Board for the Fiftieth Anniversary of the United Nations		
Member, House of Lords, United Kingdom of Great Britain and Northern Ireland	London/Marrakesh	135
Former Minister, France	Paris/Marrakesh	<u>71</u>
Total, 1		<u>206</u>
2. High-level Advisory Group on the World Summit for Social Development		
Special Adviser to the Prime Minister, Egypt	Cairo/Copenhagen/Cairo	564
Senator, Italy	Copenhagen/Rome	336
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<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost \$</u>
President, Overseas Development Council, United States of America	Washington/Copenhagen/ Washington	<u>670</u>
Total, 2		<u>1 570</u>
3. Panel of High-level Personalities on African Development		
Director-General, Action Internationale Contre la Faim	Paris/New York/Paris	1 218
Director-General, Action Internationale Contre la Faim	Paris/New York/Paris	992
Ambassador of Ghana	London/New York/London	2 016
Ambassador of Norway	Oslo/New York/Oslo	<u>236</u>
Total, 3		<u>4 462</u>
4. High-level Advisory Group of the Fourth World Conference on Women		
Honorary President, Arias Foundation for Peace and Human Rights, Costa Rica	San Jose/New York/San Jose	654
Director, Agency for Cooperation and Research in Development, London	London/New York/London	2 216
Director, Agency for Cooperation and Research in Development, London	London/Amman/London	621
Director, International Department, Revolutionary- Institutional Party, Mexico	Mexico City/New York/ Mexico City	752
Mayor of Blois, France	Paris/New York/Paris	1 318
Ambassador, Canada	Toronto/New York/Toronto	162

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<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
Member, European Parliament	Hannover/Amman/Hannover	127
Member, House of Lords, United Kingdom of Great Britain and Northern Ireland	London/New York/London	2 216
Member, House of Lords, United Kingdom of Great Britain and Northern Ireland	London/Amman/London	<u>621</u>
Total, 4		<u>8 687</u>
5. Scientific and Technical Advisory Panel, UNEP		
Member, Strategic Committee on Energy, Norway	Oslo/New York/Oslo	407
Director, Institute for Environmental Studies, Amsterdam	Amsterdam/New York/Amsterdam	629
Director, Institute for Environmental Studies, Amsterdam	Amsterdam/Washington/Amsterdam	806
Senior Scientist, Princeton University	New York/Amsterdam/New York	695
Research Professor, Imperial College of Science	London/New York/London	<u>1 538</u>
Total, 5		<u>4 075</u>
6. "Eminent Friends" of the United Nations High Commissioner for Refugees		
European Chairman of the Trilateral Commission	Bonn/Geneva/Bonn	87
Journalist, United Kingdom	London/Geneva/London	<u>182</u>
Total, 6		<u>269</u>

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
7. Panel of Eminent Persons on Human Resources Development, United Nations Economic and Social Commission for Asia and the Pacific (ESCAP)		
Minister of State, India	Delhi/Bangkok/Delhi	110
Chairman, Institute of Policy Study, Sri Lanka	Colombo/Bangkok/Colombo	130
Minister for Labour, Viet Nam	Hanoi/Bangkok/Hanoi	50
Secretary-General, Association of South-East Asian Nations (ASEAN)	Jakarta/Bangkok/Jakarta	120
Deputy Executive Secretary, Asian-Pacific Economic Cooperation Secretariat	Singapore/Bangkok/Singapore	80
Minister for Planning, Bangladesh	Dhaka/Bangkok/Dhaka	170
Deputy Director, International Peace Research Institute, Japan	Tokyo/Bangkok/Tokyo	690
Ambassador-at-Large, Republic of Korea	Seoul/Bangkok/Seoul	420
Adviser to the President, Indonesia	Jakarta/Bangkok/Jakarta	120
Former Minister for Foreign Affairs, Malaysia	Kuala Lumpur/Bangkok/ Kuala Lumpur	57
Secretary-General, South Asian Association for Regional Cooperation	Kathmandu/Bangkok/Kathmandu	70
Minister of Human Resources, Sri Lanka	Colombo/Bangkok/Colombo	130
Secretary of Ministry of Environment, India	Hyderabad/Bangkok/Hyderabad	110

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<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
Chairman, Singapore Airlines	Singapore/Bangkok/Singapore	80
President, Korea Development Institute	Seoul/Bangkok/Seoul	420
Vice-President, University of China	Beijing/Bangkok/Beijing	<u>150</u>
Total, 7		<u>2 907</u>
8. International Symposium on New Dimensions of Peace-keeping Operations		
Representative, Ministry of Defence, Singapore	Singapore/Tokyo/Singapore	215
Deputy Director General, Department of International Organizations, Ministry of Foreign Affairs, Thailand	Bangkok/Tokyo/Bangkok	185
Director, Department of International Organizations, Ministry of Foreign Affairs, Viet Nam	Hanoi/Tokyo/Hanoi	206
Director, Department of International Organizations, Foreign Ministry, Indonesia	Jakarta/Tokyo/Jakarta	<u>154</u>
Total, 8		<u>760</u>
9. Fourth session of the High-level Advisory Board on Sustainable Development		
Speaker, Parliament of Sweden	Stockholm/New York/Stockholm	362
President, Zoological Society of London	London/New York/London	2 412

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost \$</u>
President of the Board, World Economic Foundation	Geneva/New York/Geneva	1 662
President, MacArthur Foundation	Chicago/New York/Chicago	<u>213</u>
Total, 9		<u>4 649</u>
10. Workshop on Assistance by Donor Agencies and Financial Institutions to the Development of Africa's Informal Sector		
Ambassador of Norway	Brussels/New York/Brussels	1 524
Total, 10		<u>1 524</u>
11. Latin American and Caribbean Commission on Development and Environment		
Former President of Ecuador	Quito/New York/Quito	248
Former President of Mexico	Mexico City/New York/Mexico City	316
Former President of Colombia	Bogota/New York/Bogota	252
Former President of Brazil	Brasilia/New York/Brasilia	<u>740</u>
Total, 11		<u>1 556</u>
12. Aylwin Commission		
First Lady of Colombia	Bogota/Santiago/Bogota	103
Security officer accompanying the First Lady of Colombia	Bogota/Santiago/Bogota	103
Director, Brazilian Institute of Social and Economic Analysis	Rio de Janeiro/Santiago/Rio de Janeiro	83

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
Assistant to the Director, Brazilian Institute of Social and Economic Analysis	Rio de Janeiro/Santiago/ Rio de Janeiro	<u>83</u>
Total, 12		<u>372</u>
13. Seminar on Palestinian Administrative, Managerial and Financial Needs and Challenges		
Permanent Observer for Palestine to the United Nations and member of the Committee on the Inalienable Rights of the Palestinian People	New York/Paris/New York	1 746
Total, 13		<u>1 746</u>
14. Expert Group Meeting on Financial and Institutional Arrangements for Implementation and Monitoring of the Platform for Action		
Ambassador, Ghana	London/New York/London	2 216
Total, 14		<u>2 216</u>
15. Trilateral Meeting to Review the Implementation of the Project on Natural Resources Management and Desertification Control in Djibouti		
Director, The Arab Gulf Fund	Riyadh/Djibouti/Riyadh	127
Total, 15		<u>127</u>

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
16. Fellowship Programme in Peacemaking and Preventive Diplomacy, UNITAR		
High Commissioner for Minorities, Organization for Security and Cooperation in Europe	Amsterdam/Vienna/Amsterdam	111
Judge, International Court of Justice	Amsterdam/Vienna/Amsterdam	<u>798</u>
Total, 16		<u>909</u>
17. Expert Group Meeting on Regional Preparations for the World Summit for Social Development		
Secretary for Social Welfare and Development, Government of the Philippines	Manila/Bangkok/Manila	130
Total, 17		<u>130</u>
18. Discussion on poverty alleviation, preparatory seminar for the World Summit on Social Development		
Former President of Ecuador	.../Miami/New York/Miami	170
Total, 18		<u>170</u>
Total, B		<u>36 335</u>
Grand total, A and B		<u>57 377</u>

Notes

a/ The points of ellipses in a given itinerary indicate that some legs of the itinerary were by the regular standard of accommodation and no exception was involved.

ANNEX IV

Exceptions authorized for prominent persons donating their services
free of charge to the Organization, 1 July 1994-30 June 1995

<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
A. <u>First class</u>		
Goodwill Ambassador, United Nations Children's Fund (UNICEF)	Tokyo/Nairobi/Tokyo	7 515
Special Representative, UNICEF	Nice/Los Angeles/Nice	<u>3 705</u>
Total, A		<u>11 220</u>
B. <u>Business class</u>		
Professor, College de France	Paris/New York/Paris	1 122
Minister of Planning, Tunisia	Tunis/Luxembourg/Tunis	262
Chief Economist, European Bank for Reconstruction and Development (IBRD)	London/Luxembourg/London	110
Head, Science and Technology Policy Division, Organization for Economic Cooperation and Development (OECD)	Paris/New York/Paris	<u>1 594</u>
Total, B		<u>3 088</u>
Grand total, A and B		<u>14 308</u>

ANNEX V

Exceptions relating to previous reporting period,
1 July 1993-30 June 1994

<u>Reason for exception</u>	<u>Designation of traveller</u>	<u>Itinerary</u>	<u>Additional cost</u> \$
A. <u>First class</u>			
Regular standard of accommodation not available	Staff member, Department of Public Information	Paris/Rabat/... a/	215
	Special Representative of the Secretary-General for Western Sahara	Paris/Rabat/...	<u>215</u>
Total A			<u>430</u>
B. <u>Business class</u>			
1. Eminent person	Former Foreign Minister of Algeria	Paris/New York/Paris	<u>1 030</u>
Total, 1			<u>1 030</u>
2. Regular standard of accommodation not available	Staff member, United Nations Observer Mission in South Africa (UNOMSA)	.../Johannesburg/ East London	35
	Staff member, UNOMSA	Johannesburg/ Cape Town/...	24
	Staff member, UNOMSA	Johannesburg/ Cape Town/...	24
	Staff member, UNOMSA	Johannesburg/ Cape Town/Durban	<u>48</u>
Total, 2			<u>131</u>
3. Immediate aide/ security officer accompanying the Secretary-General or his representative	Personal Assistant to the Co-Chairman, International Conference on the Former Yugoslavia	London/New York/London	<u>1 043</u>
Total, 3			<u>1 043</u>
Total B			<u>2 204</u>
Grand total A and B			<u>2 634</u>

Notes

a/ The points of ellipses in a given itinerary indicate that some legs of the itinerary were by the regular standard of accommodation and no exception was involved.
